



Department of

**Enterprise, Trade
and Investment**

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hse ni
CONTROLLING RISK TOGETHER

Appointments to the Board of the Health and Safety Executive for Northern Ireland (HSENI)

The regional health and safety authority – controlling risk together

The Department of Enterprise, Trade and Investment (DETI) invites applications for membership to the Board of HSENI. It is seeking to appoint four new members with effect from 1 October 2008.

HSENI is the regional authority for health and safety in Northern Ireland and has the statutory duty to ensure that risks to people's health and safety from work activity are properly controlled. It is a Non-Departmental Public Body (NDPB) with Crown status, funded by grant in aid from DETI.

Board Members are expected to attend meetings and other events totalling at least 1½ days per month. Current remuneration is £3,625 per annum together with travel and subsistence allowances. The terms of appointment will be for three years, and may be renewable for a second term.

Skills and Experience

No specific academic qualifications are required for the posts. In responding to the essential criteria set out below, candidates should demonstrate a blend of experience and knowledge on how they could make a contribution to the work of the Board. Appointments will be made on merit from those individuals who satisfy the **essential criteria**, namely **Corporate Governance/Risk Management, Strategic Thinking and Communication**. In making appointments, the Department will seek to achieve an effective balance of these skills and experience on the Board.

Where it is necessary to shortlist for interview, a candidate's ability to meet any **one** of two **desirable criteria** namely **Vulnerable Groups** and **Health** may also be taken into account. It is therefore important that application forms should also reflect how, and to what extent, the candidates meet these criteria.

More details on the criteria and the selection process are set out in an information pack.

How to apply

An information pack and application form can be obtained as follows:

In writing from: DETI Public Appointments Unit, Netherleigh, Massey Avenue, Belfast BT4 2JP

Tel: (028) 9052 9506 (voicemail system)

Fax: (028) 9052 9583

Textphone: (028) 9052 9304

Email: pau@detini.gov.uk

Web: www.detini.gov.uk

The material will also be made available, on request, in other formats such as braille, large print, audio etc. All reasonable adjustments will be made to accommodate the needs of applicants/candidates with a disability.

The closing date for applications is **noon on Friday 9 May 2008**. Late applications will not be accepted

Applicants invited for interview are eligible for reimbursement of reasonable travelling expenses incurred within the UK and the Irish Republic.

Equality of Opportunity: The Department is committed to the principles of public appointments based on merit with independent assessment, openness and transparency of process. The Department is also committed to equality of opportunity and welcomes application forms from all suitably qualified applicants irrespective of religious belief, gender, race, political opinion, age, disability, marital status, sexual orientation, or whether or not they have dependants.



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